

New Project

PCs/Laptops
Smartphones
Electronics

Executive –Technical Support

(English and Mandarin Language Support)

The Position:-

The Executive – Technical Support will be required to manage incoming calls, emails and chat from customers pertaining to PCs, Laptops, Smartphones and Electronic products and services.

The position will require you to support the contact centre in spoken and written English and Mandarin.

The Requirements for the Role:-

- Diploma /Degree in IT related disciplines
- **Good command of spoken and written English and Mandarin.**
- **Prior experience in a similar role is an advantage.**
- **Well versed in Windows Operating Systems and Windows Office.**
- **Well versed in Android software and hardware.**
- Possess initiative, able to work independently and as a team
- Dynamic, highly motivated and a result-oriented team player with good interpersonal skills
- **Operating Days** : Monday-Saturday
- **Operating hours** : Monday-Friday :- 9.30am -5.30pm
: Saturday :- 9.30am -12.30pm
- Commencement Date : 3rd April 2017

The Package :-

- Attractive Salary (RM 2750 –RM3000)
- Performance related bonus on a quarterly basis for confirmed staff
- 15 days Annual Leave
- 14 days Medical Leave
- Medical and hospitalization coverage.

WALK-IN INTERVIEW

Monday-Friday
9.30am

25th Floor, Menara TA One, 22 Jalan P. Ramlee, 50250 KL

03-21621088 Ext: 72131 / 72132 / 72127 / 72128