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Path to success”

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**Executive Customer Service
(Mandarin Language Support)**

Salary: RM3000

Location: KLCC area

To manage incoming calls, emails and live chats from customers pertaining to online games and related products and services.

This position will require you to support the contact centre in spoken and written Mandarin and basic English.

REQUIREMENTS:

- SPM / STPM / Diploma or Degree in any discipline.
- Excellent command of spoken and written Mandarin and basic English.

You may send your resume to me at judy_g@scicom.com.my /
yoong.waisan@scicom.com.my / ramaeyan.jenze@scicom.com.my

WALK-IN INTERVIEW

Monday to Friday - 9.30am (sharp)

Scicom (MSC) Berhad

25th Floor, Menara TA One

22 Jalan P.Ramlee

50250 Kuala Lumpur

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TOTAL CUSTOMER DELIGHT

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Customer Service Executive (KL SENTRAL)

Salary: RM2500 to RM2800

Location: KL Sentral

Operating days : Monday to Friday – 9am to 5:30pm
: Saturday – 9am to 12:30pm

RESPONSIBILITIES:

- To manage customers' enquiries pertaining to products and services with accurate information.
- Support the contact centre in achieving its overall service levels.

REQUIREMENTS:

- Good command of English and Bahasa Malaysia. Mandarin will be an added advantage.
- Proficient in Microsoft Office and social media platforms.
- Local candidates only.

BENEFITS:

- Staff purchase of up to RM250.
- Flexi benefits of up to RM350 upon confirmation.

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Executive Customer Service
(English and Hindi Language Support)

Salary : RM3000
Location : Setia Alam

Work Days : Monday –Friday and 1 Saturday per month; Sunday is off day.
Working Hours : 10am -7pm.

To manage incoming calls, emails and social media enquiries from customers pertaining to a USA product: BBQ grillers and related products and services.

The position will require you to support the contact centre in both spoken and written English and Hindi.

REQUIREMENTS:

- Degree in any discipline
- 23 years old and above
- Excellent command of spoken and written English and Hindi.
- Possess initiative, able to work independently and as a team
- Dynamic, highly motivated and a result-oriented team player with good interpersonal skills.

BENEFITS:

- Transport Allowance (RM250)
- Company accommodation OR Housing allowance (RM500)
- Work permit organized and paid by the company
- Performance related bonus per quarter for confirmed staff

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